

UUSB Policy Regarding Solicitation on Church Premises
Approved by Council – December 2013
Reviewed 2014

APPLICABILITY

This policy governs the following activities ("solicitations") on UUSB premises by outside groups: (a) soliciting donations of money, goods, or services and (b) selling goods or services. This policy does not apply to rentals.

PURPOSE

The purpose of this policy is to give members and friends of the church the opportunity to support the church and various non-profit organizations and to purchase goods and services relating to a church program that are of interest to them. At the same time, we do not want members and friends to feel pressured into donating or purchasing items or to make the church into a marketplace.

POLICY

Permitted Solicitations

The following solicitations are allowed:

- A. If the proceeds will be allocated to support UUSB and its programs.
- B. If the proceeds will be allocated to an outside non-profit organization whose missions are specifically supported by one of the church's councils, committees, or an affiliated organization such as UUSB RE Youth.
- C. If the seller is a speaker or performer, specifically invited by the church as part of a worship service or special event, who wishes to sell their printed or recorded materials.

Prohibited Solicitations

The following solicitations are not allowed:

- A. If any part of the proceeds will go to any political candidate or political party organization.
- B. Unapproved solicitors will be asked to cease and desist by council.

PROCEDURE

- A. The chair or leader of the group should request permission from the Executive Committee for any solicitations.
- B. Executive Committee will make a decision and inform the chair or leader of the group of their final decision.
- C. The chair or leader of the group sponsoring the solicitation is responsible to ensure the solicitation is in accordance with this policy. The Executive Committee will inform requester of final decision. Questions regarding interpretation or application of this policy should be directed to UUSB Executive Committee.
- D. The chair or leader of the group requesting the opportunity to solicit must provide a detailed description of the solicitation to the Church Administrator with enough advance time that UUSB Executive Committee can make a determination during its regularly scheduled monthly meeting.
- E. The group sponsoring the solicitation will be responsible for set up and clean up and reimbursing the church for any maintenance required as a result of their solicitation. The location of the solicitation and description of the signage will be pre-approved by UUSB Executive Committee. Solicitors will not be allowed to approach members and friends to ask for donations or to purchase products.