

The Roles and Responsibilities of Council

(Adopted January, 2003)

(Reviewed & Updated 2014)

- Council is the ultimate decision-making body of the church between annual meetings.
- Council will uphold the duties as specified in the UUSB by-laws which state that, "The overall supervision of the spiritual, programmatic, business and all other affairs of the Society...shall be managed by a council...".
- Council and the Minister shall have a shared responsibility to work for the betterment of the congregation, and council will insure that an annual evaluation of the minister is completed.
- Council develops a shared vision with the congregation and minister and establishes an annual work plan and priorities in autumn of each year.
- Council reviews and approves an annual budget to be voted on by the congregation at the annual meeting.
- Council names two positions on the Committee on Ministry
- Council is responsible for managerial issues of the church.
- Council empowers committees to conduct much of the day-to-day work of the church.
- Council will establish multiple lines of communications with committees including naming liaisons with most committees.
- Council is responsible for effective and timely communication with the congregation (through a Council article in the "Chalice and Chimes" newsletter), committees (see above), and the minister and staff (through Council meetings and Executive Committee meetings).
- Council will develop a shared vision with the congregation and minister.
- Council will decentralize decision making by encouraging and empowering UUSB committees to conduct much of the day-to-day work of the church as well as to take on projects for the benefit and betterment of the church, its members and the greater community.